

**MINUTES OF MAYOR & COUNCIL SPECIAL CALL MEETING  
CITY OF KENNESAW  
City Hall Training Room  
Monday, August 23, 2010  
6:00 p.m.**

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Mayor Mathews opened the meeting at 6:00 p.m.

Present: Mayor Mark Mathews  
Mayor Pro-tem Tim Killingsworth  
Councilmember Jeff Duckett  
Councilmember Bruce Jenkins  
Councilmember Bill Thrash  
Councilmember Cris Welsh  
City Clerk Debra Taylor  
City Manager Steve Kennedy  
City Attorney Randall Bentley

**I. INVOCATION**

There was no invocation..

**II. PLEDGE OF ALLEGIANCE**

There was no Pledge of Allegiance.

**III. CALL TO ORDER**

**IV. ANNOUNCEMENTS**

None.

**V. PRESENTATIONS**

No items.

**VI. OLD BUSINESS**

No items.

**VII. NEW BUSINESS**

No items.

**VIII. PUBLIC HEARING(S)**

No items.

**IX. CONSENT AGENDA**

No items.

**X. COMMITTEE AND BOARD REPORTS**

A. YOUTH COUNCIL – No items.

## **DEPARTMENT REPORTS**

**XI. PUBLIC SAFETY (Councilmember Bill Thrash)**  
**BILL WESTENBERGER, Police Chief**  
**BOBBIE DUKE, 911 Communications Director**

No items.

**XII. INFORMATION TECHNOLOGY (Councilmember Bruce Jenkins)**  
**TERI CHAMBERS, Director**

No items.

**XIII. PUBLIC WORKS (Councilmember Tim Killingsworth)**  
**EARNIE VIA, Director**

No items.

**XIV. RECREATION AND CULTURE**  
**JEFF DROBNEY, Museum and Agency Director (Councilmember Bruce Jenkins)**  
**DOUG TAYLOR, Parks and Recreation Director (Councilmember Jeff Duckett)**  
**DOUG DAVIS, Smith-Gilbert Gardens Director (Councilmember Tim Killingsworth)**

No items.

**XV. COMMUNITY DEVELOPMENT (Councilmember Cris Welsh)**  
**ROBERT FOX, Economic Development Director**  
**DARRYL SIMMONS, Zoning Administrator**  
**MARK RICE, Building Official**

No items.

**XVI. FINANCE AND ADMINISTRATION (Councilmember Bill Thrash)**  
**GINA AULD, Finance Director**

No items.

**XVII. PUBLIC COMMENT/BUSINESS FROM THE FLOOR**

No public comments.

**XVIII. CITY MANAGER'S REPORT - Steve Kennedy**

- A. Reconsider action taken at the August 2, 2010 meeting approving Shaw-Hankins/The Bottoms Group as Brokers for the City of Kennesaw Health Benefit plan. Due to a technical defect, the City Manager recommends reconsidering the action taken to approve Shaw-Hankins/The Bottoms Group as brokers for the City health benefit plan approved at the August 2, 2010 meeting.

City Manager Steve Kennedy presented the request for the City Council to reconsider action taken at the August 2, 2010 meeting approving Shaw-Hankins/The Bottoms Group as Brokers for the City of Kennesaw Health Benefit plan. The City had solicited feedback on the Request for Qualifications (RFQ). A couple of issues related to interpretations by the vendors was because not all of them realized they had to come in and submit a formal RFQ. We already had the data sent by them. We had an inquiry by

one of the vendors saying he did not realize the RFQ had been extended. There are no dollars associated with the RFQ, but to make us completely compliant, he is recommending reconsideration of the action taken by Council at the August 2<sup>nd</sup> meeting, re-advertise and start the process over. The new deadline to submit RFQs will be 10:00 a.m. on September 3<sup>rd</sup>.

Motion by Councilmember Thrash to rescind the action taken at the August 2, 2010 meeting approving Shaw-Hankins/The Bottoms Group as Brokers for the City of Kennesaw Health Benefit plan, motion seconded by Councilmember Jenkins. Vote taken, approved unanimously, 5-0. Motion carried.

- B. Direct staff to re-advertise the Request For Qualifications (RFQ) for Brokers for the City of Kennesaw Health Benefit plan. This firm will work with the City Manager, HR Director and Finance Director to select the various carriers for health coverage, Third Party Administrator Services (TPA), Wellness Program provider and Dental Plan.

City Manager Steve Kennedy is recommending the RFQ be re-advertised for health brokers to make us completely compliant. The RFQ deadline will be September 3, 2010 at 10:00 a.m.

Motion by Councilmember Jenkins to direct staff to re-advertise the Request For Qualifications (RFQ) for Brokers for the City of Kennesaw Health Benefit plan. This firm will work with the City Manager, HR Director and Finance Director to select the various carriers for health coverage, Third Party Administrator Services (TPA), Wellness Program provider and Dental Plan, motion seconded by Councilmember Thrash. Vote taken, approved unanimously, 5-0.. Motion carried.

## **XIX. MAYOR'S REPORT**

- A. Mayoral appointments to standing Boards and Committees. Appointments to any Boards and Committees made by the Mayor to fill any vacancies, resignations, and to create or dissolve committees, as deemed necessary.

No items.

- B. Appointments to any Boards and Commissions requiring appointments by the Council. This item is for (re)appointments made by the City Council to any Board or Commission requiring an appointment to fill any vacancies or resignations.

No items.

## **XX. COUNCIL COMMENTS**

No items.

## **XXI. EXECUTIVE SESSION-Land, Legal, Personnel**

- A. Pursuant to the provisions of O.C.G.A. §50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under O.C.G.A. §50-14-2(1);

and/or personnel matters as provided under O.C.G.A §50-14-3(6) and/or real estate matters as provided under O.C.G.A. §50-14-3.

No items.

## **XXII. ADJOURN**

Mayor Mathews adjourned at 6:07 p.m. until the next regularly scheduled meeting to be held Tuesday, September 7, 2010, at 6:30 p.m. in the Council Chambers. The public is encouraged to attend.

*Debra Taylor*

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Debra Taylor, City Clerk